

ORLEANS CENTRAL SUPERVISORY UNION

Executive Committee Meeting Minutes

Location: COFEC
Wednesday, Oct. 11, 2017 – 6:00pm

MEETING MINUTES

1. Chari Leroux called the meeting to order at 6:05pm
2. Additions or Deletions to the Agenda:
Consent Agenda: 4 f & g
Personnel: 6 d. vi
3. Public Comments (Listen & Defer Action):**None**
4. Consent Agenda (Action)
 - a. Approve Minutes from September 27, 2017
 - b. Accept Financial Reports
 - c. Approve Bills
 - d. Approve Hiring of Denise Coburn as a .35 FTE PreK Interventionist
 - e. Approval to amend Edna LaClair-Petit's (LICSW) contract to provide consultation/supervision to Angie Moore, MSW, (who will sub-contract with Ms. LaClair-Petit to provide School-Based Clinician services to identified students), from a total cost of \$20,000 to a total cost of \$25,000, for the 2017-2018 school year, pro-rated for the additional \$5,000, effective 10/16/17.
 - f. Approve NFI Vermont, Inc. contract for day treatment services at East Meadow Alternative Program, effective 10/11/17, for the 2017-2018 school year, as required per student IEP, at a tuition rate of \$227.54/day.
 - g. Approve the Success by Six contract with Northeast Kingdom Human Services, for the 2017-2018 school year, to provide School Based Clinician and Home-School Coordinator services, per student IEPs, total cost \$72,171.00
Motion to approve by Lalime, seconded by Epinette. Motion Carried
5. General Business (Discussion and Possible Action)
 - a. Social Media Guidelines Draft: **Discussed No Action**
 - b. Centralize Technology: **Discussed No Action**
 - c. Strategic Plan: **Discussed No Action**
6. Business of the Board (Receive Information & Possible Action)
 - a. Contracts
 - i. Butler's Contract:
Motion to approve 3 yrs contract by Lalime, seconded by Urie. Motion carried.
Richard Epinette did not participate in discussion.
 - b. Finance
 - i. OCSU Budget: **Discussed No Action**
 - c. Curriculum: **Discussed**
 - i. Plans for Oct. 16th In-Service Day

- d. Personnel
- i. Motion to accept Reene Fontaine’s resignation as an Administrative Assistant, effective 10/6/17. **Motion to approve by Lalime, seconded by Epinette. Motion Carried**
 - ii. Motion to hire Danielle McCormick as an Administrative Assistant, effective 10/16/17, salary per Negotiated Agreement. **Motion to approve by Lalime, seconded by Epinett. Motion Carried**
 - iii. Motion to hire Dory Sublett-Lemieux as a paraprofessional for the 2017-2018 school year, effective 10/12/17, salary per Negotiated Agreement; hours based on school assignment. **Motion to approve by Lalime, seconded by Epinette. Motion carried**
 - iv. Motion to hire Kelsey Croft as a paraprofessional, for the 2017-2018 school year, salary per negotiated agreement; hours based on school assignment. **Motion to approve by Lalime, seconded by Epinette. Motion carried**
 - v. Motion to hire Vicki Offedal-Leary as a paraprofessional, for the 2017-2018 school year, salary per negotiated agreement; hours based on school assignment. **Motion to approve by Lalime, seconded by Epinette. Motion Carried.**
 - vi. **Motion to approve waiving 3-month wait period for insurance and carrying over previously “earned” sick time for Danielle McCormick returning to Admin. Assistant. Motion to approve by Lalime, seconded by Epinette. Motion Carried.**

e. Negotiations

- i. Update on Process* - **Discussed No Action**

f. Act 46

- i. Update on Process: **None**

g. Legislative Updates: **None**

7. Administrative Requests, Reports & Information (Discussion & Possible Action)

- a. VSBA Conference - **Discussed**
- b. Law Books - **Discussed**

8. Anticipated Executive Session (if needed, pursuant to 1 V.S.A. Sec. 313)

- a. Post Executive Session Action (if needed) **Motion to enter into Executive Session by Lalime, seconded by Epinette at 8:11pm. Out at 8:21pm discussed negotiation, no action taken.**

9. Future Agenda Items

- a. Strategic Plan: **Discussed No Action**

10. Adjournment (Action): **Motion to adjourn by Lalime, seconded by Epinette. Motion carried. Chair Leroux adjourned meeting at 8:25pm**

Upcoming Meetings:

- Executive Committee Meeting – Wednesday, Oct. 25, 2017 – 6:00pm COFEC
- Act 46 Meeting – Thursday, Oct. 26, 2017 – 6:00pm COFEC

Submitted by:
Teresa Diette