

ORLEANS CENTRAL SUPERVISORY UNION

**Lake Region Union Elementary-Middle School District
Facilities Committee Meeting**

Location: Lake Region Union High School Room 204

Sept. 9, 2019 – 5:30pm

OCSU Vision: All of our students will have choices for success throughout their lives.

OCSU Mission: It is the mission of the Orleans Central Supervisory Union to provide an environment that celebrates diversity and creativity, promotes inclusion and integrity, and partners with parents and community members to give students access to a 21st century education.

MINUTES

Present: Phil Roberts, Matt Kittredge

Administrators Present: Bev Davis, Heather Wright

Phil Roberts called the meeting to order at 5:49pm.

Approved Minutes from August 26, 2019 – Kittredge/Roberts

Business of the Committee

- Review of reserve amounts:
 - Albany – \$21,099.98
 - Barton – \$68,696.23
 - Brownington – \$30,057.63
 - Glover – 0
 - Irasburg – \$24, 706.40
 - Orleans - \$66,004.51
 - Westmore - \$53,521.48
- Review and prioritize capital projects:
 1. Irasburg doors – need quote and number of doors
 2. Barton repair leaks in foundation
 3. Barton replacement windows (8 windows on ground floor) – if it's under \$15,000 this can't come out of reserve
 4. Brownington heating system
 5. Brownington roof
 6. Glover roof
 7. Orleans roof
 8. Albany siding
- Discussion of snow removal and going out to bid as one district. Decision that it would be better for each school to go out individually.

Future agenda items/next steps:

- How many doors in Irasburg need to be replaced?
- Barton specs from engineer
- Get more information about the tech wiring needs
- Learn more about the Glover fire pond
- Efficiency Vermont energy audits – get copies from those already done

- Inventory of boilers, make, model, and dates installed
- Contact Rodd Roofing to come and take a look at roofs and prioritize
- Inventory of equipment like mowers, etc.
- Facilities manager position – get sample job descriptions and salaries

Next meeting - Monday, Oct. 7, 2019 – 6:00pm – Lake Region

Meeting adjourned at 7:00pm.

“Proceeding with Purpose”