

**ORLEANS CENTRAL SUPERVISORY UNION**  
**Lake Region Union Elementary-Middle School District**  
**Facilities Committee Meeting**

Location: Lake Region Union High School, Multipurpose Room  
January 14, 2020 – 6:20pm

OCSU Vision: All of our students will have choices for success throughout their lives.

OCSU Mission: It is the mission of the Orleans Central Supervisory Union to provide an environment that celebrates diversity and creativity, promotes inclusion and integrity, and partners with parents and community members to give students access to a 21st century education.

MINUTES
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Present: Phil Roberts, Matt Kittredge  
Administrator/Staff: Bev Davis, Joe Houston

Phil Roberts called the meeting to order at 6:23pm.

Additions or Deletions to the Agenda - Lead testing results, HVAC control systems

Privilege of the Floor - none

Approve minutes from [November 25, 2020](#) - Roberts/Kittredge - approved

Business of the Committee

- Irasburg doors - proposal from Kingdom Construction is more than Irasburg's capital reserve which is about \$24,000. Joe thinks there are at least 5 that need to be replaced, some of the others might work better with different weather-stripping. Levers on doors rather than crash bars would meet code. Original motion for this project was in EMS minutes from 11/4/2019. Will not be carrying this forward in this way. Need to write specs to address the 5 doors that are inoperable. Will publish this bid as statutes mandate.
- Barton repair leaks in foundation - Ruggles has bid specs done so it's ready to go out to bid. It can be addressed section by section. Joe will work with Ruggles to move forward with the bid process. The full board will look at the bids once they come in.
- Barton replacement windows (8 windows on ground floor) - Portland Glass estimates \$9,000 (installed) for all 8 and \$6,500 will be paid from VSBIT safety grant. Joe will arrange to get this done.
- Brownington heating system - Joe hasn't done an in-depth tour of Brownington yet, he'll check this out when he does.
- Brownington roof - Joe will check this out when he goes to Brownington.
- Glover roof - Insurance company won't cover the shingles that blew off in the October wind storm. Joe thinks this is the top priority roof right now based on the condition of the shingles. Matt is interested in knowing if the roof is vented. If it is not, replacing the roof could be a greater cost.
- Orleans roof - It's fine right now, but one side needs some attention.
- Albany siding - One section has been replaced with painted metal. Matt would like Joe to look more closely at how we proceed with the repairs. We understand that the repairs need to be made to prevent structural damage, but a more permanent fix that will be economical and fit the building's aesthetics should be planned for the future. Once the snow melts Joe will be able to take a closer look.
- VSBIT Safety Grant - \$10,000 to go towards Glover cameras and Barton windows

- Barton attic - Joe spoke with the person who gave the latest quote. There are parts of the quote that are not clear, and the person doesn't have a crew that works with him. Joe spoke with VSBIT about this project - they won't allow our employees to do the clean-up. Joe has reached out to a couple of clean-up companies and they are going to come and take a look in the next couple of weeks. Joe also has another bat exclusion person coming to give an estimate since the two estimates we have are so far apart. Need to get this done before May when breeding season starts.
- Lead testing results - Most schools are in really good shape. Joe is working with principals in those places that need some remediation which is believed to be originating from the fixtures. When water is run through the fixture the levels fall.
- HVAC control systems - Albany needs to upgrade a controller and software. Brownington and Orleans run the same software as Albany. We could do a software upgrade that would cover those 3 schools for \$3600. Glover also has an issue but they have a completely different system. Irasburg's HVAC system needs a major upgrade in the near future. Joe will do more research and see if it makes sense to do the \$3600 upgrade now.

#### Future Agenda Items

- Efficiency Vermont Energy Audits
- Orleans School front steps
- Barton tractor
- Generators

Next Meeting: Once Joe works on some of these projects we can schedule another meeting.

Phil Roberts adjourned the meeting at 8:10pm.

Respectfully Submitted,  
Beverly Davis

“Proceeding with Purpose”