

LAKE REGION UNION HIGH SCHOOL
Business & Operations Committee – Minutes
Monday, November 16, 2020– 5:00 pm

Present: Andre Messier, Gerry Cahill, Heather Wright, David Blodgett, Michael Sanville

1. Call meeting to order – Michael Sanville called meeting to order at 5:00pm
2. Deletion/Additions to the Agenda: none
3. Privilege of the Floor – Public Comments: none
4. Old Business
 - a. Reviewed 2021-2022 Operations Budget from meeting on November 2, 2020
 - i. Overall proposed increase decreased from 2.31% to 2.21%, from \$159,514 to \$152,569 due to adjustments in 2710 5331 Local Transportation from \$156,908 to \$149,963
 - ii. Cost drivers and changes are:
 - Overall operations expenses reduced a total of \$15,125
 - Salaries –included a salary increase to budget pending negotiated agreement
 - Health Insurance – anticipated increase of 9.6% was reported incorrectly in November 2, 2020 minutes and should be 10%
 - SWP – increase 42.53% (\$48,145) due to reallocation of salaries but offset by revenue increase
 - Special Ed Assessment – increase 22% (\$124,468) and does not have a Fund Balance carry forward, includes 4 additional students
 - Instruction of Staff – increase 14%, but was a reallocation of staff (0.8 FTE), net result \$0
 - Transportation increase of 1.5% (\$9K) per agreement.
 - Food Service Support – decrease of 7.2% (\$18K) to the Food Service budget but an increase of 15.52% (\$16K) to the Operations budget, due to less than anticipated State revenue (3-month school closure for Covid).
 - iii. Capital budget:
 - Current balance as of 11/9/20 is \$202,899.27
 - Currently \$65K is included in the budget for 2021-2022
 - Update-Heather reported that the \$34,844.62 spent on upgrading the indoor air quality due to Covid is expected to be reimbursed by a Covid grant, potentially adding this amount back into the Capital Reserve Fund
 - Update-Andre reported that the dishwasher replacement that has

been on hold will likely be partially funded by a \$37K grant (est 90%). Any remainder expense balance can be funded out of the Operations budget.

- Update-Committee discussed possibility of moving forward on the delayed, but public approval vote at the 2020 February Annual Meeting, Ag driveway to correct water run-off issues. Project remains approved, but recommend discussion/approval at the full Board to determine if the timing is right
- Update – Discussed if we should continue including the annual \$65K request to build the Capital Reserve. We identified several down range projects that are approaching; replacing the gym floor, replacing/updating the elevator, and regulation changes to storm water run-off that may require expensive ditches and collection ponds. Discussed that building the reserve has served the school well, and a model of best practice. Recommend discussing/approval of this line item in the 2021-2022 Annual Meeting and allow the public to weigh in.

5. New Business –

a. Review of Revenue Budget

- i. Anticipated carry forward is higher than expected at \$612,105
- ii. Expect 27 students, based on current Fr, So, Jr enrollment
- iii. Need additional information from Heather on proposed tuition level
- iv. Due to carry over, Estimated Spending per EP decreases by 3.2% from \$16,730.38 to \$16,194.88

- b. Equalized student level will remain the same as last year because the State has decided to hold schools harmless for student working remote or home school. Level will only increase.

6. Upcoming meetings – none

7. Adjournment: at 6:10 pm

Submitted By: Michael Sanville

“Moving Forward....!!”