

## FIELD TRIPS

### Policy

The Orleans Central Supervisory Union Board endorses the use of field trips as extensions of classroom experiences.

### Implementation

Teachers will organize and carry out field trips according to the following guidelines:

1. Teachers should submit to the Principal a written request for a field trip that includes a statement of learning outcomes and associated costs.
2. At the conclusion of the trip, the teacher responsible should submit a brief report to the Principal indicating the extent to which the objectives of the trip were met.
3. Teachers organizing field trips will be responsible for obtaining permission slips from parents, scheduling transportation, and overseeing arrangements with the site of the field trip.
4. Extended field trips (overnight or out-of-state) must be approved by the Superintendent in advance. Out-of-state field trip requests must be made by the Principal or the Superintendent. The Board will then make a recommendation for final approval.

	<b>Date Warned</b>	<b>Date Adopted</b>	<b>Date Revised</b>
Orleans Central Supervisory Union	03-17-2005	07-14-2005	
Albany School District	03-17-2005	07-14-2005	
Barton School District	03-17-2005	07-14-2005	
Brownington School District	03-17-2005	07-14-2005	
Irasburg School District	03-17-2005	07-14-2005	
Glover School District	03-17-2005	07-14-2005	
Lake Region Union High School	03-17-2005	07-14-2005	
Orleans School District	03-17-2005	07-14-2005	
Westmore School District	03-17-2005	07-14-2005	

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